



Independent Living Funds

Looking to make a difference?

The Independent Living Funds (ILF) are government financed funds dedicated to the financial support of severely disabled people to enable them to retain their independence in their own homes.

The Funds are looking for two Directors to help to shape the organization:

OPERATIONS DIRECTOR BUSINESS DEVELOPMENT DIRECTOR

Salary up to £44,300 p.a. + benefits + relocation allowance Nottingham City Centre

The ILF are currently undergoing an exciting period of change and improvement. With annual funding currently of £240 million in the United Kingdom, we are continually expanding and building on the success we have achieved through delivering improved client service.

The Roles

The Operations Director is responsible for ensuring that the ILF's administration of Client Services, Payment Assurance & Security Programmes and Overpayments are carried out efficiently and effectively. In addition to implementing operational strategies and continually improving operational procedures, you will also set and manage performance targets whilst ensuring that staffing levels are met and managed at all times.

The Business Development Director is responsible for developing and leading the implementation of strategies which shape future business delivery and provide the best possible service and information to stakeholders. In addition to developing and delivering and evaluating the ILF payment assurance strategy, the client service and consultation strategy you will ensure ILF compliance with Data Protection and Freedom of Information Acts.

The Candidates

Ideally educated to degree standard, you will have at least two years' proven experience at a senior level gained within a performance driven business environment. With experience of managing senior personnel, you will also have strong influencing ability across all levels.

A creative and dynamic leader with strong problem solving and decision-making skills, you will have an appreciation of disability issues and ideally have knowledge of regulations / policies that govern social care that will ensure you make a positive contribution to the ILF.

For an informal discussion please contact Elaine Morton, Chief Executive, on **0115 9450 827**. To apply, please send a detailed CV together with a covering letter explaining why you feel you are suitable for the role to **Gillian Smith, HR Director, Independent Living Funds, PO Box 7525, Nottingham NG2 4ZT** or email gillian.smith@ifl.org.uk Please include details of your current remuneration package.

Closing date: Tuesday 14 June 2005. Interviews and assessments 27 and 28 June 2005. The Independent Living Funds is an equal opportunities employer.